

Mower County Soil and Water Conservation District

Minutes of the Mower County Soil and Water Conservation District on November 13, 2025. Held at 1408 21st Ave NW, Austin, MN.

Meeting was called to order by Randy Smith, Board Chairman.

Supervisors Present: Randy Smith Jon Erichson
Jim Kellogg Rod Moe
Jay Soltau

Staff Present: Cody Fox, District Manager
Jeanne Crump, Office Manager

Others Present: Polly Glynn, Mower County Commissioner (Zoom)

Agenda:

Kellogg made a motion to approve the November agenda. Moe seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Secretary Report:

Kellogg made a motion to approve the minutes of the October 9, 2025, board meeting. Moe seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Treasurer Report:

Budget Report/Checks Payable:

The October budget report and November payables report were reviewed with the board.

Soltau made a motion to approve the budget report, payables report, November payroll, and to transfer money as needed. Erichson second the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

BWSR Report, Annie Gunness:

Not in attendance.

NRCS Report, Teddy Moreno Santos:

Not in attendance.

Commissioner Report, Polly Glynn (Zoom):

Nothing new to add.

Action Items:

Cost Share:

Cedar Wapsi WBIF:

Contract #	Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Total Cost Share Rate/Other	Total Estimate/ Cost	Total Cost Share	Date	L/O Cost	AMENDED TYPE	AMENDED COST SHARE	AMENDMENT APPROVAL DATE
CW24-25-02	Cedar-Wapsi 1W1P	AMEND	Francis D Guiney Rev Fam Tr	Red Rock 32	WASCOB	95% + \$3000 Cover			11/13/2025		DATE	12/31/2026	11/13/2025
CW22-24-19	Cedar-Wapsi 1W1P	AMEND	Trevor Emanuel	Marshall 34	Cover Crops	94 ac @40			11/13/2025		ACRE AMT-137ac to 94ac	\$13,000.00	11/13/2025
CW24-25-14	Cedar-Wapsi 1W1P	AMEND/PMT	David Kiefer	Windom 4	Support Drain	95%	\$15,257.00	\$14,494.15	11/13/2025	\$762.85	AMOUNT	\$14,494.15	11/13/2025
CW24-25-10	Cedar-Wapsi 1W1P	AMEND/PMT	Jon Stroup	Windom 24	Waterway	75%	\$10,937.50	\$8,203.13	11/13/2025	\$2,734.37	AMOUNT	\$8,203.13	11/13/2025
CW24-25-16	Cedar-Wapsi 1W1P	PAYMENT	Duane McGonigle	Red Rock 16	Well Sealing	50% not to exceed \$1500	\$2,502.50	\$1,251.25	11/13/2025	\$1,251.25			
CW24-25-12	Cedar-Wapsi 1W1P	PAYMENT	Keith Ellis	Waltham 31	Waterway	75%	\$14,956.00	\$11,217.00	11/13/2025	\$3,739.00			

Erichson made a motion to approve the amendment for Francis D Guiney Rev Family Trust's WASCOB contract to move the completion date from 12/31/2025 to 12/31/2026. Kellogg seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Kellogg made a motion to approve the acres/amount amendment for Trevor Emanuel's cover crop contract. The amendment includes moving from 137 acres to 94 acres for the 2nd and 3rd years. The total amount for the 3 years will go from \$16,440.00 to \$13,000.00. Soltau seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Soltau made a motion to approve the amendment for David Kiefer's Support Drain contract to increase the maximum payment amount from \$14,142.25 to \$14,494.15. Erichson seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Soltau made a motion to approve the support drain cost share payment of \$14,494.15 for David Kiefer, 95% of the total cost of \$15,257.00. Funding for the support drain will come from the FY24/25 Cedar Wapsipinicon WBIF grant. Erichson seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Moe made a motion to approve the amendment for Jon Stroup's waterway contract to increase the maximum payment amount from \$7,281.00 to \$8,203.13. Soltau seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Moe made a motion to approve the waterway cost share payment of \$8,203.13 for Jon Stroup, 75% of the total cost of \$10,937.50. Funding for the waterway will come from the FY24/25 Cedar Wapsipinicon WBIF grant. Soltau seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Moe made a motion to approve the well sealing cost share payment of \$1,251.25 for Duane McGonigle, 50% of the total cost of \$2,502.50. Funding for the well sealing will come from the FY24/25 Cedar Wapsipinicon WBIF grant. Soltau seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Erichson made a motion to approve the waterway cost share payment of \$11,217.00 for Keith Ellis, 75% of the total cost of \$14,956.00. Funding for the waterway will come from the FY24/25 Cedar Wapsipinicon WBIF grant. Soltau seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Root River WBIF:

Contract #	Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Total Cost Share Rate/Other	Total Estimate/ Cost	Total Cost Share	Date	L/O Cost
RR24/25-25-10	Root River 1W1P	PAYMENT	Mary Huntley	Lodi 9	Well Sealing	75%	\$3,100.00	\$2,325.00	11/13/2025	\$775.00
RR24/25-25-12	Root River 1W1P	CONTRACT	Kari Haarstad	Dexter 2	Well Sealing	75%	\$3,400.00	\$2,550.00	11/13/2025	\$850.00

Kellogg made a motion to approve the well sealing cost share payment for Mary Huntley at \$2,325.00, 75% of the total cost of \$3,100.00. Funding for the well sealing project will come from the FY24/25 Root River WBIF grant. Moe seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Kellogg made a motion to approve the well sealing cost share contract for Kari Haarstad at 75% of the estimated cost of \$3,400.00. Funding for this project will come from the FY24/25 Root River WBIF grant. Soltau seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

SWCD Audit:

Kellogg made a motion to approve the 2024 SWCD Audit as completed by Peterson Company. Moe seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Water Storage:

Fox talked with the board about the CIP projects that are in the works for CRWD. He asked the board if they would be willing to utilize the \$175,000.00 CIP project funds from ARPA funding to go towards CRWD CIP projects. Erichson made the motion to approve forwarding the \$175,000 from ARPA funds to the CRWD for CIP projects. Soltau seconded the motion.

Affirmative: Smith, Erichson, Kellogg, Moe, Soltau

Opposed: None

Discussion Items:

MASWCD Convention:

Fox and Smith talked about the annual convention and who would be going.

Staff Report (See Attached)

The Staff Report and all programs were reviewed.

Supervisor Reports:

Nothing new.

Meeting was adjourned. The next board meeting will be held Thursday, December 11, 2025, at 8:00 a.m.

APPROVED _____ DATE _____