

Mower County Soil and Water Conservation District

Minutes of the Mower County Soil and Water Conservation District on November 10, 2021.
Held at the Mower County Government Center in Austin.

Meeting was called to order by Micah Peterson, Board Vice Chairman.

Supervisors Present: Randy Smith, Zoom
Jon Erichson, Zoom
Jim Kellogg
Micah Peterson
Rod Moe, Zoom

Staff Present: Justin Hanson, District Manager
Jeanne Crump, Office Manager

Others Present: Jessica Beske, NRCS
Polly Glynn, Mower County Commissioner

Agenda:

Hanson talked about the added items to the agenda. Kellogg made a motion to approve the November agenda with additions. Peterson seconded the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

Secretary Report:

Peterson made a motion to approve the minutes of the October 13, 2021, board meeting. Kellogg seconded the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

Treasurer Report:

Checks Payable:

The treasurers and payables reports were reviewed with the board. Smith made a motion to approve the treasurers and payables reports, November payroll and to transfer money as needed. Moe second the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

NRCS Report, Jessica Beske:

Beske updated the board on NRCS Programs, to include: EQIP signup and the different funding pools.

Commissioner Report, Polly Glynn:

Glynn gave an update on County programs, to include: the public hearing that was held yesterday for the sewage treatment and zoning ordinances and explained that the County board added a landuse committee. Glynn and Hanson talked about the work session for the ARPA funding for water resource needs (second phase of Covid relief funding) and explained that the SWCD request was approved. Hanson explained the items on the request. Glynn talked about the great relationship between the County and SWCD. Discussion was held.

Action Items:

Cost Share:

The following are requesting cost share assistance for their projects.

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Rate	Total Estimate/ Cost	Total Cost Share Payment
Drinking Water Protection	PAYMENT	John Stockdale	Bennington 29	Well Sealing	50%	\$2,225.00	\$1,000.00
County NRBG Funds	PAYMENT	Dan Vermilyea	Dexter 24	Well Sealing	50%	\$2,340.00	\$1,000.00
Cedar Wapsi 1W1P	PAYMENT	Shay Spear	Austin 11	Well Sealing	50%	\$947.50	\$473.75
	CONTRACT	Martha Kaderab	Austin 14	Well Sealing	50%	\$2,000.00	\$1,000.00
State Cost Share	PAYMENT	Jared Schaefer	Adams 1	WASCOB	75%	\$17,400.50	\$13,050.37

Drinking Water Protection Grant:

Peterson made a motion to approve the well sealing payment for John Stockdale at \$1000.00, 50% of the total cost of \$2,225.00 not to exceed \$1,000.00. Funding for this project will come from the Drinking Water Protection Grant. Kellogg seconded the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

County NRBG Funds:

Peterson made a motion to approve the well sealing payment for Dan Vermilyea at \$1,000.00, 50% of the total cost of \$2,340.00 not to exceed \$1,000.00. Funding for this project will come from the County NRBG match grant. Kellogg seconded the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

Cedar Wapsipinicon 1W1P:

Peterson made a motion to approve the well sealing payment for Shay Spear at \$473.75, 50% of the total cost of \$947.50. Funding for this project will come from the Cedar Wapsipinicon 1W1P grant. Smith seconded the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

Peterson made a motion to approve the well sealing contract for Martha Kaderabek at \$1,000.00, 50% of the total cost estimate of \$2,000.00 not to exceed \$1,000.00. Funding for this project will come from the Cedar Wapsipinicon 1W1P grant. Kellogg seconded the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

State Cost Share:

Peterson made a motion to approve the cost share payment to Jared Schaefer for his state cost shared WASCOB in the amount of \$13,050.37 75% of the total cost of \$17,400.50. Funding for this project will come from FY19 & FY20 State Cost Share funds. Kellogg seconded the motion.

Affirmative: Erichson, Smith, Kellogg, Peterson, Moe

Opposed: None

2020 Audit:

Kellogg made a motion to approve the 2020 financial audit presented by Peterson Company, LTD. Smith seconded the motion.
Affirmative: Erichson, Smith, Kellogg, Peterson, Moe
Opposed: None

Wage Scale Update for Part Time/Seasonal:

Hanson talked about the following proposed changes to the wage scale to include 2 additional positions for part time/seasonal employees.

	1	2	3	4	5	6	7	8	9	10	11
Education Intern	\$12	\$12.56	\$13.10	\$13.64	\$14.18	\$14.72	\$15.26	\$15.80	\$16.34	\$16.89	\$17.43
Seasonal or Special Projects	\$14.58	\$15.25	\$15.91	\$16.56	\$17.22	\$17.88	\$18.53	\$19.19	\$19.85	\$20.50	\$21.16

The board held discussion. Kellogg made a motion to approve adding the 2 additional positions to the District wage scale. Erichson second the motion.
Affirmative: Erichson, Smith, Kellogg, Peterson, Moe
Opposed: None

Wage and Grade Offer for Part Time/Seasonal:

Kellogg made a motion to offer Mattie Hackensmith a position as Seasonal Employee, with a starting wage of \$15.91 (Step 3). This position would begin November 19, 2021, and Hackensmith would be eligible for step increase on her 2022 anniversary date. Peterson seconded the motion.
Affirmative: Erichson, Smith, Kellogg, Peterson, Moe
Opposed: None

Discussion Items:

2022 Cedar WD Agreement:

Hanson talked about changes to the 2022 agreement with Cedar River Watershed District.

December Board Meeting:

The board discussed options for the December board meeting. The board would like to hold the meeting the same day as the CRWD board meeting with a gathering time in between meetings. The December board meeting will be held on the 15th. The time and location are to be determined.

Convention Check-In:

The board discussed who will be attending the 2021 MASWCD annual convention in December. They discussed a donation for the auction. The board agreed to spend up to \$200 on a basket.

Resolutions Voting:

Hanson talked about the resolutions meeting that he, Smith and Erichson had regarding the 2021 resolutions for the convention. He went through the resolutions with the board.

Supervisor Reports:

Chairman Report:

No additional items to discuss.

Staff Report (See Attached):

The Staff Report and all programs were reviewed.

Meeting was adjourned. The next board meeting will be December 15, 2021, time and place are to be determined.

APPROVED _____ DATE _____