# Mower County Soil and Water Conservation District

Minutes of the Mower County Soil and Water Conservation District on April 12, 2023. Held at the Mower SWCD office and remotely via Zoom video.

Meeting was called to order by Randy Smith, Board Chairman.

Supervisors Present: Randy Smith Jim Kellogg

Rod Moe

Staff Present: Cody Fox, District Manager

Jeanne Crump, Office Manager

Others Present: Dave Copeland, BWSR

Polly Glynn, Mower County Commissioner (Zoom) Warren Formo, MN Ag Water Resource Center

#### Agenda:

Moe made a motion to approve the April agenda. Kellogg seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

### Secretary Report:

Kellogg made a motion to approve the minutes of the March 13, 2023, board meeting.

Moe seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

### Treasurer Report:

Budget Reports/Checks Payable:

The March budget report and payables report were reviewed with the board. Kellogg made a motion to approve the financial reports, payables report, April payroll, and to transfer money as needed. Moe second the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

### Action Items:

2022 Designated Fund Balance:

The board discussed the updated fund balance designation worksheet. Moe made a motion to approve the 2022 fund balance designation. Kellogg seconded the motion. Affirmative: Smith,

Kellogg, Moe

Opposed: None

	2022
Fund Balance January 1	\$ 714,345
Increase/Decrease in Fund Balance as of December 31	\$ 96,483
Year End Fund Balance	\$ 810,828
Minus Assigned Funds	
-Compensated Absences December 31	\$ 86,560
-Equipment Replacement December 31	\$ 243,865
-Health Insurance Increase Set Aside	\$ 20,000
Total Year End Assigned Funds	\$ 350,424
Total Year End Unassigned Fund Balance	\$ 460,403
6 Months Expenditures - based on year end district operations expenditures on the Budgetary Comparison Schedule (see year end financial statements)	\$ 415,973
Total Unassigned Fund Balance minus 6 mth. Expenditures	\$ 44,431

# 5 Year Equipment Replacement:

The board discussed the 5-year equipment replacement schedule that was presented. Moe made a motion to approve the 5-year equipment replacement schedule and that staff move forward with the 2023 items. Kellogg seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

#### Cost Share:

# Well Sealing:

The following are requesting cost share for their well sealing projects:

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Total Cost Share Rate	Years	Total Estimate	Total Cost Share	Date	L/O Cost
ARPA Funding	CONTRACT	Larry Thomas	Lansing 23	Well Sealing	50% not to exceed \$1	000	\$2,000.00	\$1,000.00	4/12/2023	\$1,000.00

Kellogg made a motion to approve the well sealing contract for Thomas at \$1,000.00, 50% of the total cost estimate of \$2,000.00 not to exceed \$1,000.00. Funding for this project will come from the ARPA grant. Moe seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Total Cost Share Rate	Years	Total Estimate	Total Cost Share	Date	L/O Cost
County NRBG Funds	CONTRACT	Galen Hemann	Windom 1	Well Sealing	50% not to exceed \$1	000	\$2,200.00	\$1,000.00	4/12/2023	\$1,200.00

Moe made a motion to approve the well sealing contract for Hemann at \$1,000.00, 50% of the total cost estimate of \$2,200.00 not to exceed \$1,000.00. Funding for this project will come from the County NRBG match grant. Kellogg seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

# Nutrient Management Initiative-NMI:

The following are requesting payment for their 1st year of cover crops:

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	1 st year establishment	Year	Incentive	Total Cost Share	Date
Nutrient Mgmt. Init NMI	PAYMENT	Clint Hertle	Waltham 5	Cover Crops	\$500.00	1st	\$1,000.00	\$1,500.00	4/12/2023
Nutrient Mgmt. Init NMI	PAYMENT	Bryan May	Nevada 12	Cover Crops	\$500.00	1st	\$1,000.00	\$1,500.00	4/12/2023
Nutrient Mgmt. Init NMI	PAYMENT	Scott Lightly	Oakland 11 & 12	Cover Crops	\$500.00	1st	\$1,000.00	\$1,500.00	4/12/2023
Nutrient Mgmt. Init NMI	PAYMENT	Blue Edge Dairy-Randy Smith	Adams 30	Cover Crops	\$500.00	1 st	\$1,000.00	\$1,500.00	4/12/2023
Nutrient Mgmt. Init NMI	PAYMENT	Tom Finnegan	Red Rock 21	Cover Crops	\$500.00	1 st	\$1,000.00	\$1,500.00	4/12/2023
Nutrient Mgmt. Init NMI	PAYMENT	Branden Tapp	Dexter 18	Cover Crops	\$500.00	1 st	\$1,000.00	\$1,500.00	4/12/2023

Kellogg made a motion to approve the 6 above 1<sup>st</sup> year cover crop incentive payments of \$1000 along with the 1<sup>st</sup> year establishment of \$500. Funding for these payments comes from the NMI grant. Moe seconded the motion.

Affirmative: Kellogg, Moe

Opposed: None Abstained: Smith

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	1 st year establishment	Year	Incentive	Total Cost Share	Date
Nutrient Mgmt. Init NMI	PAYMENT	Jim Kellogg	Clayton 28	Cover Crops	\$500.00	1 st	\$1,000.00	\$1,500.00	4/12/2023

Moe made a motion to approve the above 1<sup>st</sup> year cover crop incentive payment of \$1000 along with the 1<sup>st</sup> year establishment of \$500. Funding for this payment comes from the NMI grant. Smith seconded the motion.

Affirmative: Smith, Moe

Opposed: None Abstained: Kellogg

# Cedar Wapsi 1W1P:

The following are requesting cost share for their waterway and WASCOB projects:

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Percent cost shared	Total Cost Estimate	Total Cost Share	Date	Other Funding	L/O Cost
Cedar-Wapsi 1W1P	CONTRACT	David Hagen	Marshall 19	WASCOB	90%	\$25,956.00	\$11,262.40	4/12/2023	\$12,098.00	\$2,595.60
Cedar-Wapsi 1W1P	CONTRACT	Wesley Johnson	Waltham 12	Waterway	90%	\$14,701.00	\$3,287.90	4/12/2023	\$9,943.00	\$1,470.10
Cedar-Wapsi 1W1P	CONTRACT	Lowell Johnson	Waltham 27	Waterway/WASCOB	90%	\$17,708.00	\$9,370.20	4/12/2023	\$6,567.00	\$1,770.80

Kellogg made a motion to approve the WASCOB cost share contract for David Hagen at \$11,262.40. The total cost share with other funding is 90% of the total cost of \$25,956. Funding for the SWCD portion, \$11,262.40, will come from the 2021 Cedar Wapsipinicon 1W1P grant. Moe seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

Moe made a motion to approve the waterway cost share contract for Wesley Johnson at \$3,287.90. The total cost share with other funding is 90% of the total cost of \$14,701. Funding for the SWCD portion, \$3,287.90, will come from the 2021 Cedar Wapsipinicon 1W1P grant. Kellogg seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

Moe made a motion to approve the waterway/WASCOB cost share contract for Lowell Johnson at \$9,370.20. The total cost share with other funding is 90% of the total cost of \$17,708. Funding for the SWCD portion, \$9,370.20, will come from the 2021 Cedar Wapsipinicon 1W1P grant. Kellogg seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

### State Cost Share:

The following is requesting approval for 3 waterway cost share contracts:

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Percent cost shared	Total Cost Estimate	Total Cost Share	Date	Other Funding	L/O Cost
State Cost Share	CONTRACT	Merz Farms Family	Sargeant 9	Waterway	75%	\$13,277.00	\$1,448.75	4/12/2023	\$8,509.00	\$3,319.25
State Cost Share	CONTRACT	Merz Farms Family	Clayton 36	Waterway	75%	\$14,351.00	\$979.25	4/12/2023	\$9,784.00	\$3,587.75
State Cost Share	CONTRACT	Merz Farms Family	Sargeant 25	Waterway	75%	\$19,587.00	\$2,033.25	4/12/2023	\$12,657.00	\$4,896.75

Kellogg made a motion to approve the above 3 waterway contracts for Merz Farms Family. The total cost share, including other funding, is 75% of the total cost estimates of \$13,277, \$14,351 and \$19,587. Funding for the SWCD paid cost share amounts of \$1,448.75, \$979.25 and \$2,033.25, will come from the 2023 State Cost Share grant. Moe seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

# Root River 1W1P:

The following are requesting cost share assistance for their projects:

Funding Source	Contract/ Payment Approval	Landowner	Twp/Sect	Project	Percent cost shared	Years	Total Cost Estimate/per year pmt.	Total Cost Share/incentive	Date	Other Funding	L/O Cost
Root River 1W1P	CONTRACT	Robert Baarsch	Frankford 13	Waterway	90%		\$5,401.00	\$1,662.90	4/12/2023	\$3,198.00	\$540.10
Root River 1W1P	CONTRACT	Merz Farms Family	Grand Meadow 6	Waterway	90%		\$12,129.00	\$3,153.10	4/12/2023	\$7,763.00	\$1,212.90
Root River 1W1P	CONTRACT	Matt Carpenter	Clayton 17	Waterway	90%		\$2,580.00	\$1,113.00	4/12/2023	\$1,209.00	\$258.00
Root River 1W1P	CONT/PMT	Michael Main	Bennington 11	Prairie Strip Incentive	1 ac @80	10	\$80.00	\$800.00	4/12/2023		

Kellogg made a motion to approve the waterway contract for Robert Baarsch at \$1,662.90. The total cost share with other funding, is 90% of the total cost estimate of \$5,401.00. Funding for the project will come from the 20/21 Root River 1W1P grant. Moe seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

Moe made a motion to approve the waterway contract for Merz Farms Family at \$3,153.10. The total cost share with other funding, is 90% of the total cost estimate of \$12,129.00. Funding for the project will come from the 20/21 Root River 1W1P grant. Kellogg seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

Kellogg made a motion to approve the waterway contract for Matt Carpenter at \$1,113.00. The total cost share with other funding, is 90% of the total cost estimate of \$2,580.00. Funding for the project will come from the 20/21 Root River 1W1P grant. Moe seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

Moe made a motion to approve the prairie strip incentive contract and payment for Michael Main, 1ac @\$80 for 10years for a total of \$800. Funding for the prairie strip incentive will come from the 20/21 Root River 1W1P grant. Kellogg seconded the motion.

Affirmative: Smith, Kellogg, Moe

Opposed: None

Commissioner Report, Polly Glynn:

Nothing new to report.

BWSR Report, Dave Copeland:  Copeland gave an update on BWSR programs, to include: supervisor orientation training that was held, working with CRWD on an order to establish a project and the cost share contract review that he did in Mower county.
NRCS Report, Leanna Schneider: No report.
Discussion Items: Discovery Farms: Warren Formo, MN Ag Water Resource Center, attended the meeting to talk with the board on the Discovery Farms program and working with them on a paired monitoring site.
Tree Distribution: Tree distribution dates are set for April 20-21.
Staff Report (See Attached): The Staff Report and all programs were reviewed.
Supervisor Reports: Nothing new.
Meeting was adjourned. The next board meeting will be held Wednesday, May 10, 2023, at 8:00 a.m.
APPROVED DATE